

RULE SIX: SPECIAL RULES GOVERNING MOTIONS

6.01 Procedure and Reading of Measures Before the Senate:

- A. Measures on First Reading: When a measure is brought before the Senate for the first time, it shall be placed on "First Reading." First reading shall serve as a period of initial introduction. The measure shall be referred to committee(s) for consideration.
- B. Measures on Second Reading: When a measure is reported "out of committee," it shall be placed on "Second Reading." Second reading shall serve as a period of opening debate and amendment. All measures may be amended by a majority vote on second reading.
- C. Measures on Third Reading: After the amending process has taken place on second reading, a measure shall be moved to third reading for final debate.
 - 1. Any Student Senator may move that a measure be placed on third reading, and it shall require a two-thirds (2/3) vote.
 - 2. A Senator may move that a measure be placed back on second reading, and it shall require a two-thirds (2/3) vote.
 - 3. The amendment of measures on third reading shall require a two-thirds (2/3) vote.
- D. A measure introduced by a committee shall be placed on second reading, unless said measure is outside the jurisdiction of the "introducing" committee.

6.02 Informal Session: The Student Senate may move to informal session at any time during a Senate meeting for the consideration of a matter without the strict adherence to parliamentary procedure. However, the Chair shall maintain order. To move to informal session shall require a majority vote.

6.03 Amendments and Manner of Consideration:

- A. The Senate Secretary shall provide "Senate Amendment Forms" to all Student Senators.
- B. In order for an amendment to be valid and recorded, a Senate amendment form must be delivered to the Chair prior to voting on that amendment being considered. The Chair shall number it, and then present it to the Senate Secretary for recording.
- C. All amendments must contain the following information:
 - 1. The number and measure to be amendment
 - 2. What is to be deleted
 - 3. What is to be added
 - 4. Signature of Senator submitting the amendment form

6.04 A motion to "expunge a Senator's absence" will be a Main Motion that will be "in order" only during Miscellaneous Business.

6.05 Only Privileged Motions (motions to "limit debate," to "confirm an appointment," to "refer to committee"), Incidental Motions, and the motion to "waive Rules and Procedures" shall be "in order" during a Chair's or the Senate President Pro Tempore's

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allotted time for his/her report. The Chair or the Senate President Pro Tempore shall not lose the floor after making a motion during his/her report.

6.06 Motions shall not require a second.

6.07 If a Senator objects to any motion whose purpose is to end debate on a motion and proceed to vote, that motion may be debatable by one Senator in favor and one Senator opposed. Each of the Senators shall be allowed one minute to speak.

6.08 All roll call votes shall be recorded in order according to college and Senate seat, with the colleges listed in alphabetical order, except that the Speaker of the Senate's name is called last.

6.09 **Use of an Electronic Voting Machine:**

- A. All Constitutional Amendments, Bills, Resolutions, Special Acts, and Allocations being considered on the Senate floor shall be voted on using an electronic voting machine. Paper copies of electronic voting records shall be printed and made available upon the completion of each Senate meeting.
- B. In addition, any other vote that the chair deems necessary can be voted on using electronic voting machine.
- C. In the event that the electronic voting machine is malfunctioning or not available to be used, Rule 6.09 will be suspended and the Senate will return to standard Robert's Rules of Order for voting procedures.

HISTORY:

Res 13-03 (02/03/81) Bill 16-05 (10/25/83) Res 19-35 (07/19/87)
Res 20-02 (10/20/87) Res 21-44 (07/30/89) Res 22-22 (06/24/90)
Res 22-23 (07/01/90) Res 22-25 (07/15/90) Res 24-14 (02/20/92)
Res 27-12 (02/23/95) Res 27-24 (07/07/95) Res 36-30 (05/13/04)
Res 38-03 (11/18/05) Res 38-11 (02/23/06) Res 40-24 (09/04/08)
Res 41-04 (11/06/08)