

RULE TWO: STANDING AND AD HOC COMMITTEES

2.01 At the first meeting of the Student Senate following the completion of Fall term elections, the Speaker of the Senate shall appoint the following standing committees:

A. The Legislative, Judicial and Rules (LJR) Committee, which shall:

1. Debate, amend, and pass (favorably or unfavorably) measures pertaining to the Constitution, Statutes and Rules and Procedures, excluding those sections which are under the jurisdiction of other standing committees which shall retain primary jurisdiction.
2. Be in constant review of the Constitution, Statutes, and Rules and Procedures, and suggest possible amendments to those legal documents, by means of Bills introduced by the committee.
3. Rule on all blanket excuses as stated in Rule Seven.
4. The LJR Chair shall maintain an updated version of the Rules of the Senate. This power extends to all file copies of the Rules of the Senate, which includes, but is not limited to, internet copies for official SGA use. The maintenance of these copies should be completed prior to the first (1st) Senate meeting of every month. One copy of the Rules of the Student Senate shall remain in the custody of the LJR Chair.

B. The Financial Allocations for Organizations (FAO) Committee, which shall:

1. Debate, amend, and pass (favorably or unfavorably) measures pertaining to fiscal matters regarding the Senate Working Fund and Office Supply Account.
2. Comply with all provisions stated in Title VIII: The Finance Code of the Student Body Statutes.
3. The FAO Committee shall be responsible for introducing a Bill establishing the next year's Senate Working Fund Spending Schedule.

C. The Elections and Appointments (EA) Committee, which shall:

1. Debate, amend, and pass (favorably or unfavorably) measures pertaining to elections and the Elections Statutes.
2. Recommend, to the Senate, favorable or unfavorable approval of appointments to office.
3. Be in constant review of the Election Statutes, and suggest possible amendments, by means of Bills introduced by the committee.

D. The Campus Relations Committee (CRC), which shall:

1. Debate, amend and pass (favorably or unfavorable) measures pertaining to events that impact the University and the Student Body.
2. Facilitate the interaction between Senators, colleges, campuses, agencies, departments, and RSO's.
3. Monitor and formally respond to requests from students and RSO's to appear at events.
4. Work to find and create ways to help the Student Body Senate exceed its duties.

- E. **The Conference Registration and Travel (CRT) Committee**, which shall:
 - 1. Debate, amend and pass (favorably or unfavorably) measures pertaining to the conference and travel account.
 - 2. Comply with all provisions stated in Title VIII: The Finance Code of the Student Body Statutes.
 - 3. The CRT Committee shall be responsible for introducing a Bill establishing the next year's Registration and Travel Account Spending Schedule.
- F. **The Operations Review Committee (ORC)**, which shall:
 - 1. Hear, investigate, resolve and/or make recommendations regarding concerns dealing with any operation funded through A&SF.
 - 2. Distribute and collect post-event and post-travel forms from all A&SF funded student organizations and forward them to A&SF Budget Committee. Verify that the Student Senate is not misled in proceedings that deal with the approval of the program that is being evaluated.
 - 3. Debate, amend, and pass (favorably or unfavorably) measures pertaining to Title VIII: The Finance Code section of the Student Body Statutes.
 - 4. Be in constant review of Title VIII: The Finance Code of the Student Body Statutes and suggest possible amendments by means of bills introduced by the committee.
 - 5. Review events funded by all Student Government accounts.
 - 6. Forward all findings to the Comptroller, the Senate, and A&SF Budget Committee.
 - 7. Comply with all provisions stated in Title VIII: The Finance Code of the Student Body Statutes.
- G. **The Governmental Affairs Committee (GAC)**, which shall:
 - 1. Debate, amend, and pass (favorably or unfavorably) all measures pertaining to governmental and student affairs.
 - 2. Be in constant review of legislation at the national, state, and local level that affects the students at the University of Central Florida.
 - 3. Be in constant review of University and Board of Governors policies, regulations, and resolutions.
 - 4. Be in constant review of matters including, but not limited to, educational, environmental, economic, transportation, health, safety, and social concerns on University of Central Florida campuses.
 - 5. Collaborate with the Director of Governmental Affairs and Director of Student Affairs to further educate students on these matters.

2.02 **Membership of Committees:** No Student Government Senator shall serve as a member of more than two (2) standing committees and two (2) ad hoc committees at any one time, except for the Senate President Pro Tempore or the appointed Deputy Pro Tempores. No Senator shall Chair more than one (1) standing committee or one (1) ad hoc committee at the same time.

- A. Any committee member may resign at any time by submitting a written resignation to the Speaker of the Senate.
- B. The Speaker may remove a committee member from any committee with written concurrence of the Executive Committee. This decision may be overturned by a majority vote of the Senate.

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- C. Any Senator who for two (2) consecutive weeks, goes without sitting on at least one (1) Senate standing or ad hoc committee, without previous approval of the Senate, shall be considered resigned from the Senate. The resigned Senator shall have until the end of the next regularly scheduled meeting to appeal his/her resignation before the Senate. If a majority of the Senate votes favorably, said Senator shall be considered reinstated.

2.03 **Reference of Measures to Committee:**

- A. The Speaker of the Senate shall refer all measures to the appropriate standing committee(s), with only one (1) having amending jurisdiction.
- B. Should a Senator desire to have a measure referred to a particular committee, the Senator may move to do so; the motion must be passed by a majority vote.
- C. Reference shall be in effect when the Speaker of the Senate announces the fact at a Senate meeting and when it is recorded in the Journal.

2.04 **The Creation of Ad Hoc Committees:**

- A. Any Student Senator may call for the creation of an Ad Hoc committee.
- B. In Resolution form, the Senator must state the reasons for the creation of the committee, and define its duties and responsibilities, with the exception of the Senate Leadership Council committee, which shall be established as per Rule 9.
- C. The Senate must pass the Resolution by a majority vote to create the committee; the Senate may, at any time, dissolve an ad hoc committee, by a majority vote.
- D. The Resolution must include the date upon which the jurisdiction of the committee shall expire, the number of committee members, and how the members shall be selected.
- E. Committee members shall elect the Chair of an Ad Hoc committee unless otherwise specified by the creating Resolution.

2.05 **Procedure in Committee Meetings:**

- A. No committee shall meet during the "hours" of a Senate meeting, without special leave, as determined by the Senate President Pro Tempore or by a majority vote of the Senate. No two (2) committees shall sit at the same time, without prior consent of the Senate Executive Committee.
- B. No Committee shall take formal action upon any measure except at a public meeting, notice of which has been posted or announced to the Senate session, in compliance with the "Florida State Sunshine Amendment,"
- C. Only those measures to which notice of introduction has been given, or which "originated in committee," may be acted upon at a committee meeting. Measures that "originated in committee" must have the majority approval of the committee.
- D. Any measure will be released from committee after a holding period of two (2) weeks of time, unless the committee votes favorably on a motion "to retain said measure in committee." Such a motion shall be a Subsidiary motion (ranked below Postpone Indefinitely), debatable and amendable motion, requiring a majority vote of those committee members present and voting. The Senate may override the decision of the committee to "retain a measure in committee" by majority vote of the Senate assembled.
- E. The Chair shall report the "retention of a measure" to the Senate President before the Senate convenes in order for the measure to be "held in committee." Failure

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to report to the Senate President will result in the measure being placed on Second Reading.

- 2.06 **Quorum:** A quorum to do business shall be defined as more than fifty percent of the committee membership.
- 2.07 **Committee Reports:** Every measure referred to a committee shall be reported back prior to the next regular session of the Senate, in the form of a written "Committee Report,"
- 2.08 **Form of the Committee Reports:** All "Committee Reports" must contain the following information:
- A. A list of those members present and absent;
 - B. Amendments to measures, and votes on those amendments;
 - C. Final votes on measures;
 - D. Committee recommendations;
 - E. Pertinent discussion that the committee feels should be brought to the attention of the Senate;
 - F. The results of all other votes.
- 2.09 **Presentation of Committee Reports:** All "Committee Reports" shall be published prior to the Senate meeting. Only committee recommendations and pertinent discussion shall be orally presented during the daily order of the Senate session. If there are no recommendations or pertinent discussion, the Chair shall rise and state, "as reported." If a committee has not met prior to the Senate session, the Chair shall state, "no report."
- 2.10 **Special Committee Meetings:** In the "event of an emergency," a Chair or majority of the committee members may call a special committee meeting provided that they attempt to contact all committee members to inform them of the time and place of the special committee meeting. Should a member feel that an "attempt to contact" him/her was not made, that member can appeal to the Executive Committee which can rule the meeting "invalid."

HISTORY:

Res 13-03 (02/03/81) Bill 16-05 (10/25/83) Res 16-51 (08/03/84)
Res 17-12 (02/05/85) Res 17-23 (04/02/85) Res 17-27 (04/23/85)
Res 17-32 (05/21/85) Res 18-11 (02/06/86) Res 19-25 (04/09/87)
Res 19-27 (05/25/87) Res 19-35 (07/19/97) Res 20-04 (11/03/87)
Res 23-07 (03/28/91) Res 25-21 (07/25/93) Res 26-12 (03/31/94)
Res 26-20 (07/05/94) Res 26-24 (09/08/94) Res 32-25 (00/00/00)
Res 34-10 (11/15/01) Res 34-22 (11/15/01) Res 34-10 (05/31/02)
Res 34-30 (06/04/02) Res 34-35 (09/19/03) Res 35-28 (00/00/00)
Res 36-15 (03/22/04) Res 36-31 (05/27/04) Res 36-39 (07/22/04)
Res 38-03 (11/18/05) Res 38-08 (02/02/06) Res 40-25(07/31/08)
Res 40-31 (09/18/08) Res 41-02 (10/30/08) Res 41-03 (10/30/08)
Res 41-08 (11/13/08) Res 41-31 (09/02/09) Res 42-15 (02/15/10)
Res 42-18 (04/01/10) Res 42-41 (06/30/10) Res 42-43 (06/30/10)
Res 43-34 (9/7/11)